

## **RTI-Provisions and Composition**

The Right to Information (RTI) Act, 2005, is a landmark Indian law that empowers citizens to access information held by public authorities. It aims to promote transparency and accountability in government functioning and to curb corruption. The Act mandates timely responses to citizen requests for information and establishes Information Commissions at the central and state levels to oversee its implementation.

### **Key Provisions:**

#### **Right to Information:**

All citizens have the right to request information from public authorities.

#### **Obligations of Public Authorities:**

Public authorities are required to proactively disclose certain information, maintain records properly, and designate Public Information Officers (PIOs) to handle information requests.

#### **Time Limits:**

PIOs generally have 30 days to respond to information requests. For matters concerning life or liberty, the response time is 48 hours.

#### **Appeals:**

Citizens can appeal if they are not satisfied with the PIO's response or if their request is denied.

#### **Exemptions:**

Certain types of information are exempt from disclosure, such as information that could prejudice national security, sovereignty, or privacy.

### **How to Use the RTI Act:**

1. **Identify the relevant public authority:** Determine which government body holds the information you need.
2. **File an RTI application:** You can file an application online or offline, clearly specifying the information you are seeking.
3. **Pay the required fee:** There is a nominal fee for filing an RTI application.
4. **Await the response:** The PIO will respond within the stipulated timeframe.
5. **Appeal if necessary:** If you are not satisfied with the response, you can file an appeal with the relevant Information Commission.

### **RTI Cell:**

**The 'RTI Cell' is a designated unit or office within an organization, often a government body or educational institution, responsible for handling requests and related matters under the Right to Information Act.**

This cell is essentially a point of contact for RTI-related activities. Its key functions include:

- a. Receiving and processing RTI applications.
- b. Providing information to citizens as per the RTI Act.
- c. Ensuring compliance with the provisions of the RTI Act.
- d. Handling appeals related to RTI requests.
- e. Promoting proactive disclosure of information.

### **Composition of RTI Cell in Government College for Women, Sonipat:**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Position</b>	<b>E-mail Id</b>
1.	Dr. Naresh Kumar	Principal	First Appellate Authority	antilnaresh154@gmail.com
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